

Minutes of meeting of Hoxne Parish Council Neighbourhood Development Plan Working Group

Monday 2nd March 2020 at The Gardens, Eye Road, Hoxne

Present:

Rob Marsh-Fieley, Katherine Farthing, Kevin Prior, Michel Henri, Graham Thornett, Andy Robinson and Claire Whiting

1 **Apologies** - received from Sarah Foote, Edward O'Connor, Gillian O'Connor, Paula Tebbs

2 **Membership** - as above - no Apologies from S Card TBC?

3 The minutes for the meeting from 6th Feb 2020 were agreed & signed RFM

4 **Andy Robinson** from Langton Brook Consultants gave a brief presentation on his predicted time scales for our project and made a few suggestion on how we can get the village engaged using things like sending leaflets to each house and piggy backing events in the Village like the Village Fete or other well attended village events as well as holding our own drop in events. He felt this would get a better response than going to individual organisation meeting to just get 5 mins at the start of their business. We need proper engagement. He also indicated the need to get people like Councillor Guy McGregor and Councillor Matthew Hicks on board as soon as we can. He also said we could go as fast or slow as we needed to, there was no penalties for delays, BUT there is a chance developers would try to "get in first" now it's out there that we are doing this, so there was some need for speed.

We talked about how ambiguous the questions on the Housing Need survey that had just been completed were and how much influence we would need to give it. He says as much or little as we wanted as if we felt it was inaccurate as long as we could show why we had not used it, it was fine. He said there was "tech support" available to help with possible issues like landscape/archaeology/planning/development/flooding etc from the District Council. He also said if we wanted to do another call for sites we could, we didn't have to use the ones the Council had listed.

5 We had a general discussion about the Annual Parish Meeting on March 12th. **AR** said could do a full-blown presentation, but **CW** pointed out we would likely not have very much time. Maybe 10 or 15 mins tops and this would need to be confirmed with the Parish Clerk.

SF

AR suggested we did a quick exercise to see if we thought there would be an opportunity to do it at the Annual Parish Meeting. We all took 3 post it notes and jotted down our most important things we wanted the NDP to cover. Having done this, we agreed this would be a very helpful thing to do at the meeting. **RMF** said he would be happy to shorten **AR's** presentation and we could use the opportunity to start to gain information from those present. **AR** would collect and compile the post it notes and when people left they could read them and vote on what they

AR
&
RMF

thought was actually the most important things. We could use this to start to come up with a vision statement or two to go on to a flyer.

6 We all agreed a new website, linked from the Parish Council website, hoxne.onesuffolk.net, Hoxne.net and the district councils' pages would be a good idea. That way all those within the group with the ability to do so could update it and it won't all be left to just one person. **CW** suggested **KP** and **Richard Whiting** could maybe liaise and sort hosting etc. (*Having spoken to RW - he is happy for KP to take the lead and will offer any advice if needed*) **AR** said he would also be happy to help keep it up to date as it could be a useful place to put all our background work, minutes of meeting and other material.

KP

There was also a suggestion to try to involve the school to see if they would like to do a "What's special about Hoxne / What we love about Hoxne" type project that we could use! **CW** said she would mention it to a friend who is a member of staff at the school.

AR asked if we could get him the dates for the Village Fete, Harvest Breakfast and any other "big" Village events as soon as they were known so he can include them in the time line.

**CW/
SF**

7 The next meeting was agreed to be 6pm Thursday 2nd April 2020 at St. Edmunds Hall - prior to the Parish Council meeting.

As this meeting we need to decide who is going to do what. So, come ready to volunteer to do some work and suggestions on other people or groups who can supply us with information.

Names suggested who may be able to help with local background

- **Marie Lagerberg**, Moat House has completed a number of native plant count around the village for Suffolk Biodiversity Information Service? (*this is only a guess and may not be the correct organisation!* **CW**)

[www.instagram.com > summerinthemeadow](https://www.instagram.com/summerinthemeadow)

Update: since the meeting the Annual Parish Meeting happened 😊 so point 5 is sorted and dealt with.

Point 6: NOTE: I have checked, and my web contract allows me to host up to 10 different web sites and it appears that space is also not an issue! So, I could host a website for the Hoxne NDP at no cost. Bones (Richard Whiting) suggested WordPress which is a system Kevin Prior is familiar with and is simple to use and would allow multiple editors to update material if required. Bones is happy to "install it" and get it up and running and then Kevin Prior could be the administrator if he is happy to do that.

We would just need to agree a website name, I would suggest something like "www.hoxneneighbourhoodplan.co.uk ". If everyone is happy with that we can purchase the name and get it registered with my web hosting company.

The Village Fete is scheduled for June 13th (But who knows if this will be able to go ahead) Harvest Breakfast is scheduled for 20th September.

I also talked to my contact at the primary school and they would love to be involved she said “We are really trying to be community orientated so things like this are right up our Alley. Susie Collins is the Head, James Vink (a really good bet) is the senior teacher, those 2 would be able to help with arranging this.”

She suggested for the “youth” i.e. the 11-16 bracket. We contact the geography subject leader at Hartismere. I put some feelers out to find out who that is, and her name is Miss Hudson and she is the Head of Geography.

But both schools are closed at the moment.

Claire Whiting (2/4/2020)