

HOXNE PARISH COUNCIL

Minutes of meeting of Hoxne Parish Council Neighbourhood Development Plan Working Group held on Wednesday 18 November 2020 at 7.00 pm via video-conferencing

Present:

Cllr Rob Marsh-Feiley, Edward O'Connor and Gillian O'Connor, Kevin Prior, Graham Thornett, and Claire Whiting. Langton Brook Consultants represented by Andy Robinson and Hoxne Parish Council Clerk.

1. Apologies – Michel Henri.
2. The minutes of the meeting of 4 November 2020 were agreed and would be signed at the next appropriate meeting.
3. Working Group membership - It was noted that members of the public were still welcome to join the Working Group and this had been publicised.
4. AECOM Strategic Housing Needs Assessment - it was noted, with regret, that the document still contained errors. AECOM would be contacted again to make amendments and issue the final report.
5. Babergh/Mid Suffolk Joint Local Plan pre-submission (Reg 19) publication consultation. It was noted that the plan had identified Brakey Wood and the Playingfield as areas of open space. There was concern that the parish boundary was not accurately defined.
6. Second stage consultation (material and distribution) – the survey content was finalised and CW was thanked for her work in producing the survey. This would now be printed and distributed with the Village Voice at the end of the month. The costs of the printing and delivery would be reimbursed to CW.
7. The survey would be published on Survey Monkey at a cost of £100. KP would organise this and be reimbursed by the Parish Council.
8. Supporting documents – ideally these documents should be nearing completion for the new year and a review would take place at the January meeting.
9. Technical Support application – the Parish Council were still entitled to apply for a grant for technical support and items to request could be a site options and assessments report with details of how affordable housing allocation could be achieved, or a design codes guide/policy.
10. Review of timetable – a revised timetable would be noted at the January meeting.
11. Other matters
None
12. Date of next meeting was agreed as 7.00 pm on Thursday 14th January 2021.

The meeting was closed at 20.15

Signed : _____ Chairman.