

HOXNE PARISH COUNCIL

Minutes of meeting of Hoxne Parish Council Neighbourhood Development Plan Working Group held on Thursday 14 January 2021 at 7.00 pm via video-conferencing

Present:

Cllr Rob Marsh-Feiley and Edward O'Connor, Miche Henri, Kevin Prior, Graham Thornett, Langton Brook Consultants represented by Andy Robinson and Hoxne Parish Council Clerk.

1. Apologies – None.
2. The minutes of the meeting of 18 November 2020 were agreed and would be signed at the next appropriate meeting.
3. Working Group membership - It was noted that Gillian O'Connor and Claire Whiting had both resigned from the Working Group. Both were thanked for their efforts in bringing the NDP forward. A member of the public had expressed an interest in joining the Working Group and the Clerk would progress this.
4. AECOM Strategic Housing Needs Assessment - the final report had been received and circulated to members.
5. Results of second stage consultation – had been summarised in a document provided by AR and circulated to members.

There had been support for the allocation for two potential development sites; Shreeves Farm and land adjacent to the Playingfield (E and F respectively in the consultation document). Site D had been withdrawn by the owner. It was agreed that these should go forward for inclusion in the NDP. AR would contact both the planning and highways authority to discuss options for both developments sites to be allocated with the NDP.

The Clerk would organise for AR and MH to meet with the owners of the development sites to be allocated within the NDP.

Suggestions for sites for designation as Local Green Spaces, in addition to the eight specified in the consultation were considered and analysed against the NPPF criteria. It was agreed to include an additional site adjacent to Downbridge Farm and to be entitled 'Abutting the road/footpath on Abbey Hill' The owners of proposed Local Green Spaces needed to be contacted to be informed of the NDP's intention to designate land in their ownership.

6. Supporting documents – the following was noted as an update on progress of these documents:
Landscape and Biodiversity – work to date had been handed to AR
Heritage – GT was leading on this and progress was being made
Facilities – needed to be completed and EO'C and the Clerk would look at work to date and endeavour to complete. AR would assist.
7. Statement of account – was noted. There were currently areas of underspend against the grant provided. It was agreed to explore obtaining an ecology survey as a supporting document for the NDP and quotations would be obtained for this work.
8. Technical Support application – it was agreed to submit an application to Locality for AECOM to undertake a site assessment report and to produce a Design Codes document.
9. Review of timetable – a revised timetable was noted.
10. Other matters - None
11. Date of next meeting was agreed as 7.00 pm on Thursday 18th February 2021.
The meeting was closed at 20.26

Signed : _____ Chairman.